

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1738
July 24, 2012**

OFFICIAL MINUTES

Members Present: Roger Spell, Connie Hellwig, Carl Calarco, Lynn Eddy, Aimee Kilby

Members Absent: Steve Crowley, James Wiley

Staff Present: Mark Ward, Melissa Sawicki, Connie Poulin

Staff Absent: Robert Miller, Sharon Morton

Others Present: Erin Bohn (Eville Times), Tim Crino (Mountain & Valley News)

Call to order of meeting

President Spell called the regular meeting of July 24, 2012 of the Ellicottville Central School Board of Education to order at 7:40 p.m. The pledge to the flag of the United States was recited.

Roll Call

Absent - Steve Crowley and James Wiley

Changes, Additions and Deletions to the Agenda

Additions:

13b. Moved by _____, seconded by _____
Upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Joseph Schultz to the substitute cleaner list at a rate of \$8.00 per hour. This position is contingent upon a successful fingerprint clearance from New York State.

Statements and questions from the audience

None

Approve Agenda

Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the July 24, 2012 Board of Education meeting with additions.

**Yes - 5
No - 0
Carried**

Presentations & Reports

Sherry Dunkleman, Claims Auditor - August 14, 2012 meeting

2011-12 Grades 3-8 ELA and Math Assessments: Superintendent Ward stated that Connie Poulin and Bob Miller will compile more data to report at future meetings. Superintendent Ward handed out a chart outlining the comparison in total scores at levels 1-4 for Ellicottville Central and the comparison with Cattaraugus County and New York State. He stated that this is new testing, transitional and districts were not sure what was coming. Superintendent Ward stated that he is very proud of Ellicottville’s ranking and it is a collective effort that made this possible. He added “Congrats to the Staff and Students”.

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Communications, Commendations

- a) Thank you cards: Diana Golley, Kaitlyn Riethmiller, Connor Hellwig

Informational Items

None

Superintendent's Report

- a) Working on 2012-2013 calendar to mail to residents. Theme this year: Education - Ticket to Your Future (will highlight 21st Century Skills).
- b) Meeting with Kathleen Martel regarding STAMI Initiative.
- c) Connie Poulin & Bob Miller at NYSUT Model Training - Rubric for Teacher Evaluations five days last week. Board will have to approve model at future date.
- d) Lawn Mower - burned up.
- e) Audit Committee will talk about risk assessment.
- f) Watering football field - looks good. Mother nature helped out a bit.

Consent Items:

Moved by Calarco, seconded by Kilby, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the reorganizational/regular meeting July 3, 2012
- Acknowledgment of Claims Auditor Report dated July 13, 2012

**Yes - 5
No - 0
Carried**

New Business

Moved by Kilby, seconded by Eddy, to **TABLE** the motion upon the recommendation of the 2011/2012 Board Audit Committee approval of the 2012 Internal Audit Report.

Discussion: Superintendent Ward stated that Steve Crowley is on the Audit Committee and he was unable to attend the meetings this evening.

**Yes - 5
No - 0
Carried**

Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, and the Board Buildings and Grounds Committee approval of the purchase of a new lawn mower: Kabota Diesel, not to exceed \$13,500.

**Yes - 5
No - 0
Carried**

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Moved by Eddy, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Board Member Committees for the 2012-2013 school year:

Audit: Crowley, Kilby
Buildings, Grounds, Transportation (BG&T): Wiley, Calarco
Negotiations: Calarco, Crowley
NYSSBA: Delegate: Hellwig Alternate: Spell
ACASB: Delegate: Hellwig Alternate: Calarco

District Committees:

Athletics: Eddy, Wiley
Health & Safety: Hellwig, Eddy
Technology: Kilby, Calarco
Strategic Planning: Crowley, Kilby

**Yes - 5
No - 0
Carried**

Old Business

Superintendent Ward stated that as the District moves into a new school year the Board may want to revisit the idea of a capital project. He stated that the building and facilities need to be looked at and what work needs to be done. He stated that several areas were listed in the building condition survey that was completed last year.

Personnel

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Robotics Team Coaches for the 2012/2013 school year at a salary of \$178 each: Blair Wood & Chris Edwards.

**Yes - 5
No - 0
Carried**

Moved by Eddy, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Joseph Schultz to the substitute cleaner list at a rate of \$8.00 per hour. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 5
No - 0
Carried**

Principal's Reports

Connie Poulin (Elementary Principal/CSE-CPSE Chairperson):

1. Reviewed Teacher Evaluation and Development Process (powerpoint and handouts).

Robert Miller (Middle School/High School Principal): absent

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Policies

None

Committee Reports

Buildings, Grounds & Transportation: Carl Calarco

1. Lawn Mower purchase
2. Summer projects in maintenance: painting, cameras, cleaning
3. Ventilation situation in elementary: approached from an environmental point, may be time to investigate the ventilation system. Have engineer or architect look at plans and air exchange of building. The problem is not getting better. Regardless of capital project, problem has to be addressed.

Audit Committee - August 14, 2012 Meeting

Discussion Items

NYSSBA Convention - October 25-27, 2012 in Rochester. Register by August 15, 2012.

Executive Session

Moved by Eddy, seconded by Hellwig to enter into executive session at 9:15 pm to discuss a personnel matter - specific employee.

**Yes - 5
No - 0
Carried**

Moved by Hellwig, seconded by Kilby to come out of executive session and return to the regular meeting at 9:55 p.m.

**Yes - 5
No - 0
Carried**

Adjournment of Meeting

Moved by Calarco, seconded by Hellwig to adjourn the regular meeting of July 24, 2012 at 9:56 pm.

**Yes - 5
No - 0
Carried**

District Clerk

Deputy District Clerk